



January 15, 2025

VIA EMAIL ONLY

ATTN: CHRISTINE GRAB



RE: Public Records Act Request

Dear Ms. Grab:

We are responding to your correspondence (copy enclosed with attachments), received January 6, 2025, under the California Public Records Act (PRA), Government Code section 7920.000, et seq.

Your correspondence stated the following:

I made a public comment asking FTB to disclose whether they have any system of oversight in place to ensure the \$10.5 million dollars earmarked to help educate low-income people about the Cal-EITC tax credit was being properly utilized.

I believe that FTB was supposed to respond within a month. Could you please address the issue that I raised?

This appears to be framed as a question, rather than a request for identifiable public records. We are not required under the PRA to answer questions.

In the second part of your correspondence, you requested the following:

Does FTB have records of how many tax returns were filed as a result of the facilitation via The Golden State Opportunity Foundation? Does FTB have records of who the sub-contractors are, exactly how many returns each subcontractor filed in December 2018 and how much each subcontractor was paid? Does FTB have an itemization of what constitutes "other?"

You attached to your correspondence a series of expenditure/activity reports that you obtained from the Department of Community Services and Development (CSD) for the November and December 2018 reporting periods. Based on the attached CSD reports and other date information in your request, we have interpreted your request to be for records concerning 2018.

To the second part your correspondence, we respond as follows:

- Does FTB have records of how many tax returns were filed as a result of the facilitation via The Golden State Opportunity Foundation?

We interpret this request as seeking records reflecting the number of tax returns for which Golden State Opportunity Foundation provided free tax preparation in 2018. After a search of our records, we have not located records responsive to your request. To the extent we have any tax return records that may provide the information requested, those records are exempt from disclosure under Revenue and Taxation Code section 19542 and Civil Code section 1798, et seq. (Information Practices Act).

- Does FTB have records of who the sub-contractors are, exactly how many returns each subcontractor filed in December 2018 and how much each subcontractor was paid?

We interpret this request as seeking records reflecting (1) the names of CSD subcontractors related to costs reflected on line no. 5 of each expenditure/activity report attached to your request; (2) the number of returns filed by each CSD subcontractor in December 2018; and (3) the amount paid to each CSD subcontractor. After a search of our records, we have not located records responsive to your request.

- Does FTB have an itemization of what constitutes “other?”

We interpret this request as seeking records reflecting a list of all costs that could be reported as “Other Costs” on line no. 6 on the CSD expenditure/activity reports attached to your request. After a search of our records, we have not located records responsive to your request.

FTB reserves the right to claim any exemptions that may apply to the requested record(s) and does not waive these exemptions by not specifically claiming them at this time.

If we can be of further assistance, you may contact me at (916) 845-7634 or email FTBDisclosureOffice@ftb.ca.gov.

Sincerely,

Jarrod Reiser
Lead Disclosure Specialist

Enclosures

From: Christi Grab
To: Stanislaus, Selvi@FTB; [REDACTED]; Hofeling, Shane@FTB; Fowler, Jennifer@FTB; Lackey, Roger@FTB; Frazier, Michelle@FTB; Shavor, Nadean@FTB; [REDACTED]; Williams, Carol D@FTB
Cc: Devi, Prenita@FTB; Zumaeta, Jaclyn@FTB; Mosnier, Marguerite@FTB; Rouse, Raymond@FTB; Scullary, Melody@FTB; Gardner, William@FTB; McElhatton, Laurie@FTB; Dendorfer, Erin@FTB; Luong, Thi@FTB; Casale, Christina@FTB; Mayorga, Robert@FTB
Subject: Is there oversight in place for the \$10.5 million Cal-EITC education program?
Date: Monday, January 6, 2025 12:13:07 PM
Attachments: GRAB PRA Batch #4 Response Redacted.pdf
ATT00001.htm

CAUTION: This email originated from outside of the organization! Do not click links, open attachments or reply unless you recognize the sender's email and trust the content.

Dear FTB Executives and Board Members:

At the September 2024 meeting, I made a public comment asking FTB to disclose whether they have any system of oversight in place to ensure the \$10.5 million dollars earmarked to help educate low-income people about the Cal-EITC tax credit was being properly utilized. The comment is from 1:59 - 2:01: <https://www.youtube.com/watch?v=djxjeNbLgQQ>

I believe that FTB was supposed to respond within a month. Could you please address the issue that I raised?

I have received some information from CDS in response to a public records request. While most of the information looks correct to me, I have seen some questionable invoices. Attached is one example of an item of concern for me. In this batch, there are three invoices from The Golden State Opportunity Foundation from December 2018. The invoices are all for help with tax preparation services, and they total \$134,219. The invoices indicate that the vast majority of the funds went to "subcontractor" and "other." One of the people who commented on this topic at the June 2024 meeting stated that it costs an average of \$150 per tax return. This means that The Golden State Opportunity Foundation should have facilitated about 890 tax returns.

Does FTB have records of how many tax returns were filed as a result of the facilitation via The Golden State Opportunity Foundation? Does FTB have records of who the sub-contractors are, exactly how many returns each subcontractor filed in December 2018 and how much each subcontractor was paid? Does FTB have an itemization of what constitutes "other?"


I'd also like to note that The Golden State Opportunity Foundation had also submitted separate invoices for the "education" aspect of outreach program, so these invoices are only for help with tax preparation. I will happily forward you the "educational aspect" invoices from The Golden State Opportunity Foundation for December 2018 upon request.

We taxpayers are eager to understand exactly how our tax dollars are being spent. Since I have already waited over three months for a response, I would appreciate a timely response.


Regards,

Christine Grab

2018 CALEITC FREE TAX PREP ASSISTANCE EXPENDITURE/ACTIVITY REPORT

Contractor: United Way CA Capital Region		Contract Number: 18T-8109	Report Period: 12/1/18 - 12/31/18	Adjustment: 0
Prepared by (Name/Title): Erin Manning / Finance Manager		E-mail Address: erin.manning@uwccr.org	Telephone: 916-368-3013	Fax Number: 916-368-3029
10 - FREE TAX PREPARATION ASSISTANCE GRANT ACTIVITIES				
1.	Salaries, Wages, and Fringe Benefits	1,892.92		
2.	Travel	.00		
3.	Equipment	.00		
4.	Supplies	.00		
5.	Subcontractor	4,991.97		
6.	Other Costs	757.34		
	Total	7,642.23		
20 - TOTAL COSTS				
1.	Total Costs	7,642.23		
	Total	7,642.23		
<i>CONTRACTOR'S CERTIFICATION</i>				
I hereby certify under penalty of perjury that I am the duly appointed, qualified, and acting officer of the herein named Agency, Department, Board, Commission, Office or Institution, and that to the best of my knowledge, the actual expenditures and activities made during this reporting period contained within this document are in all respects true, correct, and in accordance with the purpose, terms and conditions of the contract referenced above, Federal and State Regulations or other statutes.				
Authorized Person (Print Name/Title): Jennifer Macias / Chief Operating Officer		Signature: 	Date: 01/29/2019	
CSD ACCOUNTING USE ONLY				
Payment:		PCA#		
Approved By:		Date:		

2018 CALEITC FREE TAX PREP ASSISTANCE EXPENDITURE/ACTIVITY REPORT

Contractor: UNITED WAY OF KERN COUNTY		Contract Number: 18T-8113	Report Period: 11/1/18 - 11/30/18	Adjustment: 0
Prepared by (Name/Title): Susana Espinoza / Financial Stability Manager		E-mail Address: susana.e@uwkern.org	Telephone: 661-834-1820	Fax Number: 661-834-2962
10 - FREE TAX PREPARATION ASSISTANCE GRANT ACTIVITIES				
1.	Salaries, Wages, and Fringe Benefits			3,234.37
2.	Travel			.00
3.	Equipment			.00
4.	Supplies			.00
5.	Subcontractor			.00
6.	Other Costs			.00
	Total			3,234.37
20 - TOTAL COSTS				
1.	Total Costs			3,234.37
	Total			3,234.37
<i>CONTRACTOR'S CERTIFICATION</i>				
I hereby certify under penalty of perjury that I am the duly appointed, qualified, and acting officer of the herein named Agency, Department, Board, Commission, Office or Institution, and that to the best of my knowledge, the actual expenditures and activities made during this reporting period contained within this document are in all respects true, correct, and in accordance with the purpose, terms and conditions of the contract referenced above, Federal and State Regulations or other statutes.				
Authorized Person (Print Name/Title): Mari Perez-Dowling / President and CEO		Signature: 		Date: 01/10/2019
CSD ACCOUNTING USE ONLY				
Payment:		PCA#		
Approved By:		Date:		

2018 CALEITC FREE TAX PREP ASSISTANCE EXPENDITURE/ACTIVITY REPORT

Contractor: UNITED WAY OF KERN COUNTY		Contract Number: 18T-8113	Report Period: 12/1/18 - 12/31/18	Adjustment: 0
Prepared by (Name/Title): Susana Espinoza / Financial Stability Manager		E-mail Address: susana.e@uwkern.org	Telephone: 661-834-1820	Fax Number: 661-834-2952
10 - FREE TAX PREPARATION ASSISTANCE GRANT ACTIVITIES				
1.	Salaries, Wages, and Fringe Benefits			5,124.37
2.	Travel			154.00
3.	Equipment			.00
4.	Supplies			173.68
5.	Subcontractor			5,000.00
6.	Other Costs			387.00
	Total			10,839.05
20 - TOTAL COSTS				
1.	Total Costs			10,839.05
	Total			10,839.05
<i>CONTRACTOR'S CERTIFICATION</i>				
I hereby certify under penalty of perjury that I am the duly appointed, qualified, and acting officer of the herein named Agency, Department, Board, Commission, Office or Institution, and that to the best of my knowledge, the actual expenditures and activities made during this reporting period contained within this document are in all respects true, correct, and in accordance with the purpose, terms and conditions of the contract referenced above, Federal and State Regulations or other statutes.				
Authorized Person (Print Name/Title): Mari Perez-Dowling / President & CEO		Signature: 		Date: 01/31/2019
CSD ACCOUNTING USE ONLY				
Payment:		PCA#		
Approved By:		Date:		

2018 CALEITC FREE TAX PREP ASSISTANCE EXPENDITURE/ACTIVITY REPORT

Contractor: Orange County United Way		Contract Number: 18T-8106	Report Period: 11/1/18 - 11/30/18	Adjustment: 0
Prepared by (Name/Title): Maria Mugica / Cal EITCEd&OutreachCoord	E-mail Address: MariaM@UnitedWayOC.org		Telephone: 949-477-4506	Fax Number: 949-271-8002

10 - FREE TAX PREPARATION ASSISTANCE GRANT ACTIVITIES

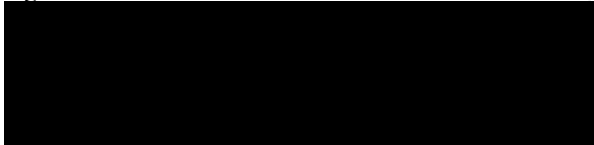
1.	Salaries, Wages, and Fringe Benefits	13,836.50
2.	Travel	76.98
3.	Equipment	.00
4.	Supplies	2,399.25
5.	Subcontractor	.00
6.	Other Costs	.00
	Total	16,312.73

20 - TOTAL COSTS

1.	Total Costs	16,312.73
	Total	16,312.73

CONTRACTOR'S CERTIFICATION

I hereby certify under penalty of perjury that I am the duly appointed, qualified, and acting officer of the herein named Agency, Department, Board, Commission, Office or Institution, and that to the best of my knowledge, the actual expenditures and activities made during this reporting period contained within this document are in all respects true, correct, and in accordance with the purpose, terms and conditions of the contract referenced above, Federal and State Regulations or other statutes.

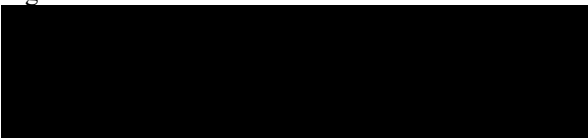
Authorized Person (Print Name/Title): Ann Truxaw-Ramirez / Grants/Proposal Development Manager	Signature: 	Date: 12/21/2018
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CSD ACCOUNTING USE ONLY

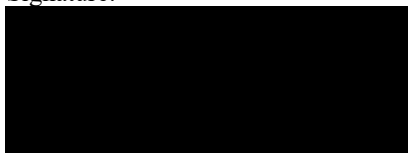
Payment:	PCA#
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Approved By:	Date:
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2018 CALEITC FREE TAX PREP ASSISTANCE EXPENDITURE/ACTIVITY REPORT

Contractor: Orange County United Way		Contract Number: 18T-8106	Report Period: 12/1/18 - 12/31/18	Adjustment: 0
Prepared by (Name/Title): Maria Mugica / Cal EITCEd&OutreachCoord		E-mail Address: MariaM@UnitedWayOC.org	Telephone: 949-263-6102	Fax Number: 949-271-8002
10 - FREE TAX PREPARATION ASSISTANCE GRANT ACTIVITIES				
1.	Salaries, Wages, and Fringe Benefits	11,453.25		
2.	Travel	.00		
3.	Equipment	3,153.97		
4.	Supplies	.00		
5.	Subcontractor	4,600.00		
6.	Other Costs	.00		
	Total	19,207.22		
20 - TOTAL COSTS				
1.	Total Costs	19,207.22		
	Total	19,207.22		
<i>CONTRACTOR'S CERTIFICATION</i>				
I hereby certify under penalty of perjury that I am the duly appointed, qualified, and acting officer of the herein named Agency, Department, Board, Commission, Office or Institution, and that to the best of my knowledge, the actual expenditures and activities made during this reporting period contained within this document are in all respects true, correct, and in accordance with the purpose, terms and conditions of the contract referenced above, Federal and State Regulations or other statutes.				
Authorized Person (Print Name/Title): Ann Truxaw-Ramirez / Grants/Proposal Development Manager		Signature: 	Date: 01/25/2019	
CSD ACCOUNTING USE ONLY				
Payment:		PCA#		
Approved By:		Date:		

2018 CALEITC FREE TAX PREP ASSISTANCE EXPENDITURE/ACTIVITY REPORT

Contractor: City of Oakland HSD		Contract Number: 18T-8110	Report Period: 11/1/18 - 11/30/18	Adjustment: 0
Prepared by (Name/Title): Annie Friberg / Accountant II		E-mail Address: afriber@oaklandca.gov	Telephone: (510) 238-6895	Fax Number: (510) 238-6784
10 - FREE TAX PREPARATION ASSISTANCE GRANT ACTIVITIES				
1.	Salaries, Wages, and Fringe Benefits			.00
2.	Travel			.00
3.	Equipment			.00
4.	Supplies			.00
5.	Subcontractor			.00
6.	Other Costs			.00
	Total			.00
20 - TOTAL COSTS				
1.	Total Costs			.00
	Total			.00
<i>CONTRACTOR'S CERTIFICATION</i>				
I hereby certify under penalty of perjury that I am the duly appointed, qualified, and acting officer of the herein named Agency, Department, Board, Commission, Office or Institution, and that to the best of my knowledge, the actual expenditures and activities made during this reporting period contained within this document are in all respects true, correct, and in accordance with the purpose, terms and conditions of the contract referenced above, Federal and State Regulations or other statutes.				
Authorized Person (Print Name/Title): Ildefonso Valle / Budget & Fiscal Manager		Signature: 	Date: 01/03/2019	
CSD ACCOUNTING USE ONLY				
Payment:		PCA#		
Approved By:		Date:		


2018 CALEITC FREE TAX PREP ASSISTANCE EXPENDITURE/ACTIVITY REPORT

Contractor: City of Oakland HSD		Contract Number: 18T-8110	Report Period: 12/1/18 - 12/31/18	Adjustment: 0
Prepared by (Name/Title): Annie Friberg / Accountant II		E-mail Address: afriberg@oaklandca.gov	Telephone: (510)238-6895	Fax Number: (510) 238-6784
10 - FREE TAX PREPARATION ASSISTANCE GRANT ACTIVITIES				
1.	Salaries, Wages, and Fringe Benefits			.00
2.	Travel			.00
3.	Equipment			.00
4.	Supplies			.00
5.	Subcontractor			.00
6.	Other Costs			.00
	Total			.00
20 - TOTAL COSTS				
1.	Total Costs			.00
	Total			.00
<i>CONTRACTOR'S CERTIFICATION</i>				
I hereby certify under penalty of perjury that I am the duly appointed, qualified, and acting officer of the herein named Agency, Department, Board, Commission, Office or Institution, and that to the best of my knowledge, the actual expenditures and activities made during this reporting period contained within this document are in all respects true, correct, and in accordance with the purpose, terms and conditions of the contract referenced above, Federal and State Regulations or other statutes.				
Authorized Person (Print Name/Title): Ildefonso Valle / Budget & Fiscal Manager		Signature: 	Date: 01/03/2019	
CSD ACCOUNTING USE ONLY				
Payment:		PCA#		
Approved By:		Date:		

2018 CALEITC FREE TAX PREP ASSISTANCE EXPENDITURE/ACTIVITY REPORT

Contractor: AARP FOUNDATION		Contract Number: 18T-8115	Report Period: 12/1/18 - 12/31/18	Adjustment: 0
Prepared by (Name/Title): Paul Kerrigan / Group Controller		E-mail Address: pkerrigan@aarp.org	Telephone: 202-434-6755	Fax Number: 202-434-6550
10 - FREE TAX PREPARATION ASSISTANCE GRANT ACTIVITIES				
1.	Salaries, Wages, and Fringe Benefits	2,204.89		
2.	Travel	.00		
3.	Equipment	.00		
4.	Supplies	.00		
5.	Subcontractor	50,000.00		
6.	Other Costs	.00		
	Total	52,204.89		
20 - TOTAL COSTS				
1.	Total Costs	52,204.89		
	Total	52,204.89		
CONTRACTOR'S CERTIFICATION				
I hereby certify under penalty of perjury that I am the duly appointed, qualified, and acting officer of the herein named Agency, Department, Board, Commission, Office or Institution, and that to the best of my knowledge, the actual expenditures and activities made during this reporting period contained within this document are in all respects true, correct, and in accordance with the purpose, terms and conditions of the contract referenced above, Federal and State Regulations or other statutes.				
Authorized Person (Print Name/Title): JackieLynn Coleman / Director, National Business Operations		Signature: 	Date: 01/24/2019	
CSD ACCOUNTING USE ONLY				
Payment:		PCA#		
Approved By:		Date:		

2018 CALEITC FREE TAX PREP ASSISTANCE EXPENDITURE/ACTIVITY REPORT

Contractor: AARP FOUNDATION		Contract Number: 18T-8102	Report Period: 12/1/18 - 12/31/18	Adjustment: 0
Prepared by (Name/Title): Paul Kerrigan / Group Controller		E-mail Address: pkerrigan@aarp.org	Telephone: 202-434-6755	Fax Number: 202-434-6550
10 - FREE TAX PREPARATION ASSISTANCE GRANT ACTIVITIES				
1.	Salaries, Wages, and Fringe Benefits	1,756.89		
2.	Travel	.00		
3.	Equipment	.00		
4.	Supplies	.00		
5.	Subcontractor	.00		
6.	Other Costs	.00		
	Total	1,756.89		
20 - TOTAL COSTS				
1.	Total Costs	1,756.89		
	Total	1,756.89		
CONTRACTOR'S CERTIFICATION				
I hereby certify under penalty of perjury that I am the duly appointed, qualified, and acting officer of the herein named Agency, Department, Board, Commission, Office or Institution, and that to the best of my knowledge, the actual expenditures and activities made during this reporting period contained within this document are in all respects true, correct, and in accordance with the purpose, terms and conditions of the contract referenced above, Federal and State Regulations or other statutes.				
Authorized Person (Print Name/Title): JackieLynn Coleman / Director, National Business Operations		Signature: 	Date: 01/24/2019	
CSD ACCOUNTING USE ONLY				
Payment:		PCA#		
Approved By:		Date:		

2018 CALEITC FREE TAX PREP ASSISTANCE EXPENDITURE/ACTIVITY REPORT

Contractor: United Way of San Diego County		Contract Number: 18T-8105	Report Period: 11/1/18 - 11/30/18	Adjustment: 0
Prepared by (Name/Title): Torrey Albertazzi / Community Impact Liaison	E-mail Address: talbertazzi@uwsd.org		Telephone: 858-636-4124	Fax Number: 858-492-2062

10 - FREE TAX PREPARATION ASSISTANCE GRANT ACTIVITIES		
1.	Salaries, Wages, and Fringe Benefits	732.14
2.	Travel	.00
3.	Equipment	.00
4.	Supplies	.00
5.	Subcontractor	12,131.00
6.	Other Costs	.00
	Total	12,863.14
20 - TOTAL COSTS		
1.	Total Costs	12,863.14
	Total	12,863.14

CONTRACTOR'S CERTIFICATION

I hereby certify under penalty of perjury that I am the duly appointed, qualified, and acting officer of the herein named Agency, Department, Board, Commission, Office or Institution, and that to the best of my knowledge, the actual expenditures and activities made during this reporting period contained within this document are in all respects true, correct, and in accordance with the purpose, terms and conditions of the contract referenced above, Federal and State Regulations or other statutes.

Authorized Person (Print Name/Title): Terri Johnson / VP Controller	Signature: 	Date: 12/27/2018
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CSD ACCOUNTING USE ONLY

Payment:	PCA#
Approved By:	Date:

2018 CALEITC FREE TAX PREP ASSISTANCE EXPENDITURE/ACTIVITY REPORT

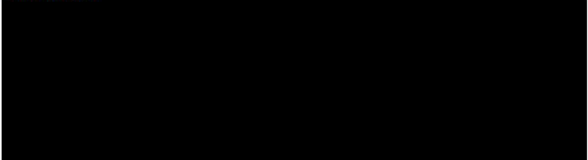
Contractor: United Way of San Diego County		Contract Number: 18T-8105	Report Period: 12/1/18 - 12/31/18	Adjustment: 0
Prepared by (Name/Title): Torrey Albertazzi / Community Impact Liaison		E-mail Address: talbertazzi@uwsd.org	Telephone: 858-636-4124	Fax Number: 858-492-2062
10 - FREE TAX PREPARATION ASSISTANCE GRANT ACTIVITIES				
1.	Salaries, Wages, and Fringe Benefits	603.03		
2.	Travel	.00		
3.	Equipment	.00		
4.	Supplies	.00		
5.	Subcontractor	30,948.79		
6.	Other Costs	.00		
	Total	31,551.82		
20 - TOTAL COSTS				
1.	Total Costs	31,551.82		
	Total	31,551.82		
<i>CONTRACTOR'S CERTIFICATION</i>				
I hereby certify under penalty of perjury that I am the duly appointed, qualified, and acting officer of the herein named Agency, Department, Board, Commission, Office or Institution, and that to the best of my knowledge, the actual expenditures and activities made during this reporting period contained within this document are in all respects true, correct, and in accordance with the purpose, terms and conditions of the contract referenced above, Federal and State Regulations or other statutes.				
Authorized Person (Print Name/Title): Terri Johnson / VP Controller		Signature: 		Date: 01/23/2019
CSD ACCOUNTING USE ONLY				
Payment:		PCA#		
Approved By:		Date:		

2018 CALEITC FREE TAX PREP ASSISTANCE EXPENDITURE/ACTIVITY REPORT

Contractor: United Way Fresno & Madera Co		Contract Number: 18T-8112	Report Period: 11/1/18 - 11/30/18	Adjustment: 0
Prepared by (Name/Title): Suliana Juarez / IT Coordinator		E-mail Address: Sjuarez@uwfm.org	Telephone: 559-243-3665	Fax Number: 5592288159
10 - FREE TAX PREPARATION ASSISTANCE GRANT ACTIVITIES				
1.	Salaries, Wages, and Fringe Benefits			4,810.38
2.	Travel			.00
3.	Equipment			.00
4.	Supplies			.00
5.	Subcontractor			9,500.00
6.	Other Costs			345.64
	Total			14,656.02
20 - TOTAL COSTS				
1.	Total Costs			14,656.02
	Total			14,656.02

CONTRACTOR'S CERTIFICATION

I hereby certify under penalty of perjury that I am the duly appointed, qualified, and acting officer of the herein named Agency, Department, Board, Commission, Office or Institution, and that to the best of my knowledge, the actual expenditures and activities made during this reporting period contained within this document are in all respects true, correct, and in accordance with the purpose, terms and conditions of the contract referenced above, Federal and State Regulations or other statutes.

Authorized Person (Print Name/Title): Lindsay Callahan / President and CEO	Signature: 	Date: 12/27/2018
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CSD ACCOUNTING USE ONLY

Payment:	PCA#
Approved By:	Date:


2018 CALEITC FREE TAX PREP ASSISTANCE YEAR-TO-DATE (YTD) EXPENDITURE/ACTIVITY REPORT

60488 - United Way Fresno & Madera Co - 18T-8112 - All Data


execute sp_ears_ytd_report 'JCastellon','18T-8112','FREE TAX PREP ASSISTANCE',1, 2,0

FREE TAX PREPARATION ASSISTANCE GRANT ACTIVITIES	Projected	11/1/18-11/30/18	12/1/18-12/31/18	YTD	% Used
Salaries, Wages, and Fringe Benefits	57068.00	4810.38	8128.37	12938.75	22.67%
Travel	3750.00	0.00	99.19	99.19	2.65%
Equipment	3700.00	0.00	0.00	0.00	0.00%
Supplies	1000.00	0.00	0.00	0.00	0.00%
Subcontractor	67822.00	9500.00	7002.50	16502.50	24.33%
Other Costs	17660.00	345.64	115.30	460.94	2.61%
Subtotal:	151000.00	14656.02	15345.36	30001.38	19.87%
TOTAL COSTS	Projected	11/1/18-11/30/18	12/1/18-12/31/18	YTD	% Used
Total Costs	151000.00	14656.02	15345.36	30001.38	19.87%

2018 CALEITC FREE TAX PREP ASSISTANCE EXPENDITURE/ACTIVITY REPORT

Contractor: United Way CA Capital Region		Contract Number: 18T-8109	Report Period: 11/1/18 - 11/30/18	Adjustment: 0
Prepared by (Name/Title): Erin Manning / Finance Manager		E-mail Address: erin.manning@uwccr.org	Telephone: 916-368-3013	Fax Number: 916-368-3029
10 - FREE TAX PREPARATION ASSISTANCE GRANT ACTIVITIES				
1.	Salaries, Wages, and Fringe Benefits			557.74
2.	Travel			.00
3.	Equipment			.00
4.	Supplies			.00
5.	Subcontractor			3,256.50
6.	Other Costs			419.57
	Total			4,233.81
20 - TOTAL COSTS				
1.	Total Costs			4,233.81
	Total			4,233.81
<i>CONTRACTOR'S CERTIFICATION</i>				
I hereby certify under penalty of perjury that I am the duly appointed, qualified, and acting officer of the herein named Agency, Department, Board, Commission, Office or Institution, and that to the best of my knowledge, the actual expenditures and activities made during this reporting period contained within this document are in all respects true, correct, and in accordance with the purpose, terms and conditions of the contract referenced above, Federal and State Regulations or other statutes.				
Authorized Person (Print Name/Title): Jennifer Macias / Chief Operating Officer		Signature: 		Date: 01/14/2019
CSD ACCOUNTING USE ONLY				
Payment:		PCA#		
Approved By:		Date:		

2018 CALEITC FREE TAX PREP ASSISTANCE EXPENDITURE/ACTIVITY REPORT

Contractor: United Way Bay Area		Contract Number: 18T-8111	Report Period: 11/1/18 - 11/30/18	Adjustment: 0
Prepared by (Name/Title): Kelly Batson / VP, Program Operations	E-mail Address: kbatson@uwba.org		Telephone: 415-808-4315	Fax Number: 415-808-4315
10 - FREE TAX PREPARATION ASSISTANCE GRANT ACTIVITIES				
1.	Salaries, Wages, and Fringe Benefits			8,424.73
2.	Travel			.00
3.	Equipment			.00
4.	Supplies			.00
5.	Subcontractor			.00
6.	Other Costs			.00
	Total			8,424.73
20 - TOTAL COSTS				
1.	Total Costs			8,424.73
	Total			8,424.73
<i>CONTRACTOR'S CERTIFICATION</i>				
I hereby certify under penalty of perjury that I am the duly appointed, qualified, and acting officer of the herein named Agency, Department, Board, Commission, Office or Institution, and that to the best of my knowledge, the actual expenditures and activities made during this reporting period contained within this document are in all respects true, correct, and in accordance with the purpose, terms and conditions of the contract referenced above, Federal and State Regulations or other statutes.				
Authorized Person (Print Name/Title): Maria Nguyen / Senior Director, Contracts and Grants Co		Signature: 		Date: 12/20/2018
CSD ACCOUNTING USE ONLY				
Payment:		PCA#		
Approved By:		Date:		

