

From: Christi Grab [REDACTED]
Subject: Request for a copy of Oath/Bond for DGS Employee and Pages of Manuals
Date: November 19, 2023 at 12:35 PM
To: DGS Public Affairs@DGS DGSPublicAffairs@dgs.ca.gov
Cc: Tateyama, Kevin@DGS [REDACTED]



Dear CPRA Department:

I am writing to request a copy of the oaths and bonds for California Department of General Services employees **Ana M. Lasso, Jennifer Osborn, Christine Ciccotti and Katherine Minnich**

My understanding is that, per 5 U.S. Code § 3331, every elected or appointed government official must sign an Oath of Office. Per California Government Code sections 1360, 1362-1369 and Section 3 of Article XX of the Constitution of California, all State of California employees are required to sign an Oath of Office (if elected or appointed) or an Oath of Allegiance (everyone else) before beginning the duties of their employment.

Per California Government Code section 1450 - 1463 (https://california.public.law/codes/ca_gov't_code_section_1450), bonds are required to be issued on every government employee.

I also request copies of all pages of the standard operating manuals utilized by the GovOps which address the policies, procedures and protocols surrounding bonds, including issuing, recording, filing, etc. I have requested copies of the pages from the standard operating manuals because there seems to be a lot of confusion surrounding the bond issue, and I am hoping that the manual(s) can clear up this confusion.

If you have any questions or concerns, I can be reached at [REDACTED]

Happy Thanksgiving!

Christine Grab